

PROCEDURE FOR ANNEXATION OF TERRITORY WITHIN A CONSERVATION DISTRICT

Conservation Districts Law, RCW 89.08.010(4) Preamble, 89.08.080 Petition to form district – Contents, and 89.08.180 Annexation of territory – Boundary change – Combining two or more districts.

Steps to be taken:

1. The Conservation District prepares the necessary petition (sample format provided by Conservation Commission).
2. The Conservation District is to arrange for the other parties to approve the annexation and sign on the appropriate part of the petition.
3. The Conservation District Board is to approve the annexation by resolution in the Conservation District minutes and sign on the appropriate part of the petition.
4. The signed petition is to be returned to the Conservation Commission Office, accompanied with a check for \$5.00 made out to "Office of the Secretary of State."
5. The Conservation Commission will act formally on the request at its next regular meeting.
6. The annexation is legally complete when the Secretary of State issues a certificate certifying his/her recognition of the annexation.

Washington State Conservation Commission
Olympia, Washington 98504

PETITION FOR INCLUSION OF ADDITIONAL TERRITORY
WITHIN THE
_____ CONSERVATION DISTRICT

TO: The Washington State Conservation Commission

Pursuant to the Conservation Districts Law (Chapter 89.08 RCW) the undersigning government authorities of the City of _____ and the _____ Conservation District, respectfully represent:

First: That heretofore the _____ Conservation District was duly organized as a governmental subdivision of this state, and a public body corporate and politic.

Second: That there is need, in the interest of the public health, safety, and welfare, for the inclusion of the territory hereinafter described within the said _____ Conservation District.

Third: That the territory proposed for inclusion within the said district includes substantially the following:

Incorporated City of _____

WHEREFORE, the undersigned petitioners respectfully request that the State Conservation Commission duly define the boundaries of the additional territory; and that the State Conservation Commission determine that such additional territory be so included and made a part of the _____ Conservation District.

_____ Conservation District City of _____

Chair

Mayor

Vice Chair

Council Member

Secretary

Council Member

Treasurer

Council Member

Member

Council Member